

APPENDIX 5-2

Data Conversion Milestone Plan

Data Conversion Milestone Plan

Review of Source System Data		
Task	Responsible Party	Due Date
Provide sample data in ASCII text format containing 10% or 5000 records (which ever is less) from each source system	? ISAWS ? WCDS ? LEADER ? Ventura ? Stanislaus ? Riverside ? Merced ? San Bernardino	Completed
Review data and make appropriate programming modifications	? WDTIP Team	Completed

Creation of Database Loading Programs		
Task	Responsible Party	Due Date
Design and develop database loading programs	? Application Team	January – March 2000
Test data loading programs	? Application Team	January – March 2000

Creation of County Extraction Programs		
Task	Responsible Party	Due Date
Design, develop and test (internally) extraction programs	? ISAWS ? WCDS ? LEADER ? Ventura ? Stanislaus ? Riverside ? Merced ? San Bernardino	January – November 2000
Send test extraction files (iterative until agree successful)	? All counties	January – November 2000
Send exception reports and programming modification suggestions (iterative)	? WDTIP Team	January – November 2000

Trial Loads		
Task	Responsible Party	Due Date
Generate trial load (in standard file format with initial load records)	☞All counties	March – December 2000
Send exception reports and programming modification suggestions	☞WDTIP Team	March – December 2000

Initial Conversion		
Task	Responsible Party	Due Date
Generate initial conversion load	☞All counties	June – December 2000
Send exception reports	☞WDTIP Team	June – December 2000
Correct data and send back to the WDTIP	☞All counties	June – December 2000

Ongoing Loads		
Task	Responsible Party	Due Date
Generate ongoing conversion load	☞All counties	After initial conversion
Send exception reports	☞WDTIP Team	After initial conversion
Correct data and send back to the WDTIP	☞All counties	After initial conversion